



## DURGAPUR CHEMICALS LIMITED

(A Government of West Bengal Enterprise)  
P.O. Durgapur – 713215, Dist: Paschim Bardhaman (W.B)

An ISO 9001 : 2015 & 14001: 2015 CO.

A Chloro Alkali Company with IEM Technology and fully owned by Government of West Bengal urgently require a suitable candidate who will act as HOD (Accounts & Taxation). This would be contractual engagement for a fixed term and may be extended with the discretion of the management only. The criteria are as follows:

1. **Designation** : **HOD (Accounts & Taxation)**

2. **Location** : Durgapur

3. **Job Description** :

- Overall supervision of Company's day to day functioning of the Accounts department & Taxation related matter and Bill passing process including MIS, Audit, Treasury function, Factory accounting and Costing in compliance with the Indian Accounting Standards.
- Responsible for preparation of Quarterly, Half-yearly and Annual Accounts.
- Monitor budgets and variances.
- All matters related to Goods & Service Tax(GST) and GST Reconciliation.
- Developing and implementation of suitable internal control system. Compliance with all the matters related to Income Tax.
- Interface with the Internal and External Auditors.
- Co-ordination with Sales, Factory and Purchase and ensure timely collection from Customers and payment to vendors.
- Other tasks as assigned by the management.

4. **Desired Candidate's Profile :**

- A **Chartered Accountant** with 15-20 years of experience in Accounting and Taxation jobs in the Manufacturing Industries.
- Age : Around 50 years.
- In depth knowledge of financial, ERP and integrated accounting system.
- Proficient in MS Office with Advanced Excel skill.
- Must have worked as Head of **Accounts department** for minimum 5 years.
- Personally work for finalization of Balance Sheet and Statutory Accounts.
- Must be well versed in Corporate Finance and Factory Accounting Systems, Procedures and Practices.
- Should possess strong Leadership and supervisory skill.
- Should have excellent analytical and communication skill.

5. **Remuneration:**

- Consolidated Remuneration will be provided as per norms of the company.

Apply in word format to [dclpmgr@gmail.com](mailto:dclpmgr@gmail.com) or by speed post within 15<sup>th</sup> July, 2018 to the following address:

Personnel Manager  
Durgapur Chemicals Limited  
(A Government of West Bengal Enterprise)  
Hahnemann Sarani  
P.O Durgapur – 713215, Dist: Paschim Bardhaman