



## DURGAPUR CHEMICALS LIMITED

(A GOVT. OF W.B. ENTERPRISE)

DURGAPUR – 713215

AN ISO 9001- 2008 & ISO 14001: 2004 CO.

Durgapur Chemicals Ltd., A Govt. of West Bengal Enterprise, invites applications for filling up the following vacancies urgently

Sl.No	Name of the Post	No. of vacancies	Essential Qualification	Experience	Duties & Responsibilities
1.	General Manager (Works)	One (1)	B.E/B.Tech in Chemical Engineering from reputed & recognized Engineering Institute/University	Minimum 15 years experience in Caustic Soda Plant including 5 years working experience in senior level in Membrane Cell Plant. Age below 50 Years	Principal officer of works. Overall responsibility for production, Maintenance, Purchase, Project, Planning, Safety, down stream/By-products Plant operation and Administration
2.	Manager (Production)	Do	Do.	Minimum 12 years experience in Caustic Soda Plant with 3 years in Membrane Cell Plant. Age below 45 years	In-charge of Production of all the plants. He will be responsible for overall plant/operational safety matter
3.	Personnel Manager	Do	Must be 1 <sup>st</sup> Class Graduate with MBA from reputed University in Personnel Management. Degree in Law is preferred	Minimum 12 years experience as a Personnel Manager in industry preferably in Chemical Plants. Age below 45 years	Overall in-charge of Personnel, Administration & Security Department. Knowledge of Factories Act, other Labour laws, ESI, Formulation of Personnel policies, Training, HR and industrial relation
4.	Chief Electrical & Instrument Engineer.	Do	1 <sup>st</sup> Class B.E/B.Tech in Electrical/Instrument Engineering from reputed Engineering Institute/University	Minimum 12 Years experience preferably in Chloro Alkali Industry(Caustic Soda) . Age below 45 Years	Overall in-charge of Electrical/Instrumentation functions of plants and colony
5.	Chief Mechanical Engineer	Do	1 <sup>st</sup> Class B.E/B.Tech in Mechanical Engineering from reputed Engineering Institute/University	Do	Overall in-charge of Mechanical functions of plants
6.	Dy. Chief Electrical & Instrument Engineer	Do	B.E/B.Tech in Electrical/Instrument Engineering from a reputed Engineering Institute/University	Minimum 10 Years experience, preferably in Chloro Alkali Industry.(Caustic Soda). Age below 40 years.	To assists Chief Electrical & Instrument Engg. relating to Elec.& Instrument, maintenance job in plant & colony
7.	Dy. Chief Mechanical Engineer	One (1)	B.E/B.Tech in Mechanical Engineering from a reputed Engineering Institute/University	Minimum 10 Years experience preferably in Chloro Alkali Industry(Caustic Soda) Age below 40 years	To assists Chief Mechanical Engg. relating to Mechanical maintenance job in plant
8.	Dy. Manager (Production)	Do	Do	Minimum 10 years experience in Caustic Soda Plant with 2 years in Membrane Cell Plant. Age below 40 years	To assist Manager (Prod) on day to day affairs and to take responsibilities of Manager (Production) in his absence
9.	Chief Chemist	One	PhD/ M.Sc.(Chemistry)-1 <sup>st</sup> Class	Minimum 10 years experience in quality control preferably Chloro- Alkali industries. Age below 45 years	Overall responsibility of quality control and R&D, should be conversant of ISO & Environmental issues.

Sl.No	Name of the Post	No. of vacancies	Essential Qualification	Experience	Duties & Responsibilities
10.	Senior Chemist	One	M.Sc in Chemistry or B.Sc. (Hons) in Chemistry	For M.Sc. 5 Years Experience and for B.Sc. 8 years experience in Chemical laboratory or quality control. Age below 40 years	Quality control of raw materials & finished products including analysis of effluents and other chemicals
11.	Dy. Manager (Finance)	One	1 <sup>st</sup> Class Graduate with Chartered Accountant/Cost Accountant	Minimum 10 Years experience in Finance and Accounts of manufacturing Industry. Responsible for finalization of Accounts, Statutory & Internal Audit, Govt Audit etc. Knowledge of ERP/ Computerized Accounting system. Age below 40 Years	To assist Head of Finance and Accounts Dept. to all financial and accounting job & Audit. Should be able to finalize the Accounts
12.	Asstt. Manager (Budget & Cost)	One	1 <sup>st</sup> Class Graduate with Chartered Accountant/Cost Accountant	Minimum 8 years experience in Finance and Accounts of manufacturing Industry. Responsible for finalization of Accounts, Statutory & Internal Audit, Cost Audit & Govt. Audit , Costing, Budget preparation etc. Age below 35 Years	To Assist Head of Finance and Accounts Dept. to all financial & accounting job, Audit, preparation of Cost statement, ,Annual Budget etc. Should be able to prepare Cost Audit report. Knowledge of ERP/ Computerized Accounting system.
13.	Asstt. Manager (Accounts)	One	Graduate with Chartered Accountant/Cost Accountant	Minimum 8 Years experience in Finance and Accounts of manufacturing Industry. Responsible for finalization of Accounts, Statutory & Internal Audit, Govt Audit , Costing & Budget preparation etc Age below 35 Years	To Assist Head of Finance and Accounts Dept. in accounting job, Finalization of Accounts Internal Audit etc. Knowledge of ERP/ Computerized Accounting system.
14.	Assistant Manager (Marketing)	One	1 <sup>st</sup> Class Chemical Engg. with MBA in Sales & Marketing	Minimum 8 years experience in Sales & Marketing of Chemical products. Preferences will be given in working Chloro-Alkali Industries. Age below 35 Years	To assist General Manager (Commercial) in Marketing & Sales
15.	Sales Engineer	One	1 <sup>st</sup> Class Chemical Engg. preferably with MBA in Sales & Marketing or equivalent qualification	5 years experience Sales & Marketing of Chemical products. Preferences will be given in working Chloro-Alkali Industries. Age below 30 Years	To assist General Manager/ Assistant Manager (Marketing) in Marketing & Sales
16.	Sales Officer	One	1 <sup>st</sup> Class Graduate with MBA in Marketing or Post Graduate diploma in Marketing & Sales	5 years experience Sales & Marketing of Chemical products. Preferences will be given in working Chloro-Alkali Industries. Age below 30 Years	Do

Sl.No	Name of the Post	No. of vacancies	Essential Qualification	Experience	Duties & Responsibilities
17.	Stores Officer	One	1 <sup>st</sup> Class Graduate with Post Graduate Degree/Diploma in Materials Management	Minimum 5 years experience in Industry for maintaining Store materials & Spares, Accounting of stores item, ERP accounting, Maintaining Store ledger, Bin Card, ABC Analysis. Preference will be given in working Chloro Alkali Industry. Age below 35 years	To assist the HOD ( Purchase & Stores)
18.	Commercial Trainees in Accounts (1 Nos), Stores (2 Nos), Personnel (1 No.) & Laboratory (4 No)	Eight	(i)1 <sup>st</sup> Class B.Com with Inter CA/ICWA for Accounts  (ii) 1 <sup>st</sup> B.Com with Degree/Diploma in Personnel Management  (ii) 1 <sup>st</sup> Class B.com with Degree/Diploma in Materials & Store Management  (iv) 1 <sup>st</sup> B.Sc. Chemistry (Hons)/Msc. (Chemistry)	2-3 years experience in respective areas in Industry shall be preferred. Consolidated Pay Rs.6000/- per month, initially for two years. Age below 28 years	To assist the senior officer
19.	Chargeman (Trainees)	Six	1 <sup>st</sup> Class Diploma in Chemical Engineering from reputed Institute with preferably two years Industrial experience in Chemical Factory	2-3 years experience shall be preferred. Pay Rs.6000/- per month consolidated initially for 2 years. Age below 28 years	Do
20	Foreman (Trainees)	Two	1 <sup>st</sup> Class Diploma in Mechanical Engineering from reputed Institute with preferably two years Industrial experience in Chemical Factory	Do	Do
21	Engineer (Trainees)	Four	B.E/B.Tech in Chemical Engineering from a reputed & recognized Engineering Institute/University	2-3 years experience. Pay Rs.10000/- per month consolidated, initially for 2 years .Working in Caustic Soda Plant with Membrane Cell Technology will be an added advantage. Age below 28 years	Do
22.	Operator (Trainees)	Two	1 <sup>st</sup> Class B.Sc. with Chemistry (Hons)	Pay Rs 4000/- per month consolidated, initially for 2 years .Working in Chemical Plant for 2-3 years is desirable. Age below 25 years	Do

Note:-

1. For all Post, knowledge of Computer/ERP system is essential
2. No relaxation of qualification and age will be considered except for extremely for deserving Candidates. Candidates should ensure that they have requisite qualification and experience In the category he/she is applying. Separate application to be sent for each post .The application Is liable to be rejected if found unsuitable and not fulfilling the requisite qualification & experience
3. Internal candidates having specified qualification and experience may apply through proper channel/ Departmental Head/In - Charge only for immediate higher grade
4. The application shall be rejected in case of canvassing

### APPROVED PAY SCALES FOR THE FOLLOWING POSTS

Sr. No.	Name of the Posts	Revised Pay Band	Grade Pay	Entry/Minimum Band Pay	Entry minimum Basic Pay
1.	General Manager (works)	37400- 60000	8900/-	37400/-	46300/-
2.	Manager (Production)	37400- 60000	8700/-	37400/-	46100/-
3.	Chief Electrical & Instrument Engineer.	37400- 60000	8700/-	37400/-	46100/-
4.	Chief Mechanical Engineer	37400-60000	8700/-	37400/-	46100/-
5.	Personnel Manager	37400-60000	8700/-	37400/-	46100/-
6.	Dy. Chief Electrical & Instrument Engineer	9000- 40500	7600/-	22320/-	29920/-
7.	Dy. Chief Mechanical Engineer	9000 – 40500	7600/-	22320/-	29920/-
8.	Dy. Manager (Prod)	9000 – 40500	7600/-	22320/-	29920/-
9.	Chief Chemist	9000 – 40500	7600/-	22320/-	29920/-
10.	Dy. Manager (Finance)	9000 – 40500	7600/-	22320/-	29920/-
11.	Asstt. Manager (Budget & Cost)	9000 – 40500	6600/-	18600/-	25200/-
12.	Asstt. Manager (Accounts)	9000 – 40500	6600/-	18600/-	25200/-
13.	Asstt. Manager (Sales & Marketing)	9000 – 40500	6600/-	18600/-	25200/-
14.	Sr. Chemist	9000- 40500	5400/-	15600/-	21000/-
15.	Sales Engineer	9000 – 40500	5400/-	15600/-	21000/-
16.	Sales Officer	9000 – 40500	5400/-	15600/-	21000/-
17.	Stores Officer	9000 – 40500	5400/-	15600/-	21000/-

Other Points:-

1. Minimum Basic Pay with Grade Pay is mentioned in the last column of Pay Scale schedule
2. Dearness Allowance at State Govt. rate shall be applicable. Present DA is 27%
3. HRA is 15% of Basic Pay subject to Maximum of Rs.6000/- per month
4. All positions are located at Durgapur except the Sl. No. 14, 15, & 16 which are located at our Kolkata office, 6 Little Russell Street, 2<sup>nd</sup> Floor, Kolkata - 700071
5. For the posts located at Durgapur, it is essential for the incumbent to stay in Company's unfurnished residential accommodation at DCL Township at Durgapur subject to availability of quarter as per the grade. In such case no HRA shall be paid. Rent and Electricity charges shall be deducted from the Salary bill as per rules of the company
6. Medical Allowance is Rs.300/- per month paid through Salary voucher
7. PF, Family pension & Gratuity is applicable as per the Acts
8. The company provides Car to General Manager (Works) for official & private duties
9. For other Senior Managers from Sr. No. 2 -5 of Pay Band Rs.37400-60000/-, Pool car facility is provided in Durgapur.
10. The above Pay Scale is applicable for the post as mentioned above except Trainees
11. The candidates called for interview must confirm by letter/mail for attending the Interview

The company is looking for Young, Dynamic and Target oriented person who can contribute in the above positions with best of their ability. Relaxation in Age & Experience may be considered for deserving candidates. **The service shall be contractual for a minimum period of 5 years subject to extension based on the performance.** Those who are working in Central Govt./State Govt. Undertaking and other Govt. Departments should apply through proper channel OR produce NOC at the time of interview. No TA & DA shall be paid to the local candidates for attending the interview. Candidates outside the State of West Bengal, AC 3 Tier Train Fare for UP & DN shall be reimbursed on submission of supportive documents

Interested candidates may apply with detail particulars, qualification, experience in chronological manner with contact no. along with two copies of pass port size photographs self attested addressed to The Company Secretary, Durgapur Chemicals Ltd., A Govt. of West Bengal Enterprise, Durgapur-713215, Burdwan, in closed envelop which should reach before 31<sup>st</sup> August 2010. The copy of educational qualification and experience certificates should be attached with the application. Application may be sent through e-mail at [jobs@durgachem.com](mailto:jobs@durgachem.com) and a hard copy by post. No application shall be accepted after the closing date ie; 31<sup>st</sup> August 2010.

Date 15<sup>th</sup> July 2010

(S.K.Guha)  
Company Secretary

Sl.No.	Name of the Post	Pay Band (Rs.)	Grade Pay(Rs.)
1.	General Manager (works)	37400- 60000	8900/-
2.	Manager (Production)	37400- 60000	8700/-
3.	Chief Electrical & Instrument Engineer.	37400- 60000	8700/-
4.	Chief Mechanical Engineer	37400-60000	8700/-
5.	Personnel Manager	37400-60000	8700/-
6.	Dy. Chief Electrical & Instrument Engineer	9000- 40500	7600/-
7.	Dy. Chief Mechanical Engineer	9000 – 40500	7600/-
8.	Dy. Manager (Prod)	9000 – 40500	7600/-
9.	Chief Chemist	9000 – 40500	7600/-
10.	Dy. Manager (Finance)	9000 – 40500	7600/-
11.	Senior Chemist	9000 – 40500	6600/-
12.	Asstt. Manager (Budget & Cost)	9000 – 40500	6600/-
13.	Assist. Manager (Accounts)	9000 – 40500	6600/-
14.	Asstt. Manager (Sales & Marketing)	9000 – 40500	6600/-
15.	Sales Engineer	9000 – 40500	5400/-
16.	Sales Officer	9000 – 40500	5400/-
17.	Stores Officer	9000 – 40500	5400/-